

# How to Obtain a Visitor Parking Permit

Visitors to campus may purchase a temporary Visitor hangtag parking permit at the Transit and Parking Department located across Razorback Road from Bud Walton Arena at 155 S. Razorback Road, Administrative Services Building, Room 131, Monday through Friday between 7 a.m. and 5 p.m.

Visitors will need to know their vehicle make, model, year, and license number in order to complete a Transit and Parking Department vehicle registration form before purchasing a temporary Visitor hangtag or an annual Visitor parking permit. These forms are available at the Transit and Parking Department or on the Transit and Parking web page at <http://parking.uark.edu/>. After the vehicle registration form is completed, a cashier will issue a temporary one day or multiple day visitor hangtag or an annual Visitor parking permit.

The cost for a temporary visitor hangtag is \$7.25 per day.

Annual Visitor/Vendor parking permits may be purchased for \$185.12 upon application and approval. Annual visitor permits are only for businesses performing a service for the university.

Please read the [Visitor Parking](#) section below for parking information.

[My Parking Account for Visitor Parking](#)

[Temporary Visitor Parking Permit Purchase Instructions](#)

[Parking Guide for University of Arkansas Visitors](#)

## Departmental Visitor Parking Permits

Departmental temporary Visitor hangtags cost \$7.25 per day and \$29.01 per week and are billed to the cost center number of the requesting department. Cash payment is acceptable.

Required information:

- Requestor's name and phone number.
- Requesting department name.
- Mailing address.
- Type of permit, whether one day or multiple day temporary. Please list the dates needed.
- Number of permits required.
- Departmental cost center number.
- Whether the parking permits are to be picked up or sent through campus mail.

When the packet is received, please check the information for accuracy. Sign, date, and return the form to the Transit and Parking Department, ADSB 131, Attention to Temporary Permit Clerk.

The packet contains a login sheet for the department to keep the records of the permits issued including the individuals and their vehicles. There are also instructions for the department explaining how to stamp the one day permits. Transit and Parking will stamp the multiple temporary parking permits with the dates requested.

Failure to make advanced parking arrangements may result in the department being charged for parking permits which should have been purchased and a service charge for resolving any tickets issued. The departmental visitor may be required to pay for any parking violation notices issued.

Please read the [Visitor Parking](#) section below for parking information.

## **Vendor Parking Permits**

Vendors to campus may purchase a temporary Visitor hangtag parking permit at the Transit and Parking Department located at 155 S. Razorback Road, Administrative Services Building, Room 131. Departmental office hours are Monday through Friday between 7 a.m. and 5 p.m. The Administrative Services Building is located across Razorback Road from Bud Walton Arena.

Vendors will need to know their vehicle make, model, year and license number in order to complete a Transit and Parking Department [Vehicle Registration Form](#) before purchasing a temporary Visitor hangtag or an annual Visitor parking permit. These forms are available at the Transit and Parking Department or on the Transit and Parking web page. After the vehicle registration form is completed a cashier will issue a temporary one day or multiple day visitor hangtag or an annual Visitor parking permit.

The cost for a temporary visitor hangtag is \$7.25 per day.

Please read the [Visitor Parking](#) section below for parking information.

## **Visitor Parking**

Temporary Visitor parking permits and Departmental Visitor parking permits allow parking in the following University of Arkansas parking lots: Faculty/Staff (yellow signs), Student (green signs), Remote (orange signs) and parking meters (gray meters only) without paying the posted meter fee. Gold colored short-term, thirty minute limit parking meters may be used by visitor but require paying payment of meter fee. The temporary visitor parking permit DOES NOT allow parking in the following parking areas: Reserved (blue signs), Resident Reserved (red signs), twenty-four hour reserved spaces, parking garages, or the gold parking meters without paying the meter fee.

Temporary Stadium Drive Garage permits allow parking in the following parking lots: Faculty/Staff, Student, Remote, and University of Arkansas parking meters. You may park in the metered spaces in the Stadium Drive Garage (without paying the meter fee). Temporary Stadium Drive Garage permits do not allow parking in the following areas: Reserved (blue signs), Resident Reserved (red signs), twenty-four hour reserved spaces or gold parking meters. Please observe the signs in the Stadium Drive Garage and do not park in the Blue Reserved.

[Temporary Visitor Parking Permit Purchase Instructions](#)

[My Parking Account for Visitor Parking](#)

If you have any questions or need further information, you can reach the Transit and Parking department at 575-PARK or check the web site at <http://parking.uark.edu/>